



**J&K STATE HANDLOOM DEVELOPMENT CORPORATION LTD.**  
**5th Floor Jawahar Lal Nehru Udyog Bhawan Rail Head Complex**  
**Jammu-180012**

Jammu office Ph No: 0191-2477803  
Jammu office Ph No: 0191-2477818(Fax)  
Srinagar office Ph.No:0194-2311777 (Fax)  
E-mail: [mdjkhdc@gmail.com](mailto:mdjkhdc@gmail.com)

No: **HDC/Edu/623-IV/19-20/1659**

Date:- 18-12-2019

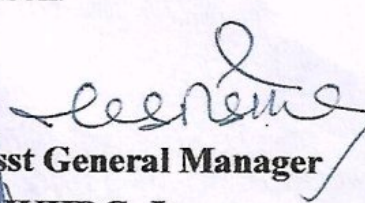
**Tender Notice**

On the behalf of J&K State Handloom Development Corporation Ltd. sealed tenders duly affixed with revenue stamp of Rs.5/- are hereby invited for the supply of school uniforms as per specifications mentioned in the tender document from registered SSI units/Public Sector undertakings/war widows group/self help groups/NGO's/Stitchers. The detailed tender notice and complete tender documents can be downloaded from [www.poshish.in](http://www.poshish.in). The important dates in respect of tender are as under:-

1	Date of Publication	18.12.2019
2	Downloading of tendering documents	23.12.2019
3	Last Date of submission of tender	04.01.2020 upto 4:00 PM
4	Date of opening of bids	06.01.2020 at 3:00 PM

Tenders shall be opened on 06.01.2020 at 3:00 PM in the presence of the tenderer in the Head Office of J&K State Handloom Development Corporation Limited, 5<sup>th</sup> Floor, JL Nehru Udyog Bhawan, Rail Head Complex Jammu-180012 who opt to be present.

Managing Director JKHDC reserves right to reject any or all tenders in part or whole without assigning any reason.

  
Asst General Manager  
JKHDC, Jammu





**FORM-"A"**

**JAMMU & KASHMIR STATE HANDLOOM DEVELOPMENT CORPORATION LTD**  
**5<sup>th</sup> Floor, Nehru Udyog Bhawan, Rail Head Complex, Jammu**

**Phone No. 0191-2477803**

**Fax No. 0191-2477818**

Format for furnishing Information by the Tenderer for the supply of Stitched Uniform.  
Tender to Be Opened on **06-01-2020 AT 3:00 PM** in the Head office of J&K State Handloom Development Corporation Ltd, 5<sup>th</sup> Floor, Nehru Udyog Bhawan, Rail Head Complex, Jammu

**PART-I**

**General**

1. Name of the Tenderer with full : \_\_\_\_\_  
Postal address of the registered office : \_\_\_\_\_  
Pin Code : \_\_\_\_\_
2. (a) Telephone No (with STD Code) : \_\_\_\_\_  
(b) Fax No. (With STD Code) : \_\_\_\_\_  
(c) Name of contact person : \_\_\_\_\_  
& Designation : \_\_\_\_\_  
(d) Telephone No. (With STD code) : (Office) \_\_\_\_\_ (Resi.) \_\_\_\_\_  
(e) Fax No. (with STD code) : \_\_\_\_\_  
(f) E-mail Address : \_\_\_\_\_  
(g) Name of the Bank, Branch along with : \_\_\_\_\_  
IFSC code No. : \_\_\_\_\_
3. Earnest Money deposit : a) Amount Rs. \_\_\_\_\_  
In. figure \_\_\_\_\_  
: b) UTR No. of RTGS \_\_\_\_\_ dated \_\_\_\_\_  
: c) Name of issuing bank \_\_\_\_\_  
: d) Station \_\_\_\_\_

  
**General Manager**  
**J&K State Handloom Development Corporation**  
**Jammu.**

4. Certificate to the effect that the tenderer is  
registered SSI units/MSME/JKHDC  
registered firms/Public Sector  
undertakings/war widows group/self help  
groups/NGO's/Stitchers

Page No. from \_\_\_\_\_ To \_\_\_\_\_

5. Authorization Certificate by the way of  
Authorizing a person to sign tender documents Page No. from \_\_\_\_\_ To \_\_\_\_\_



General Manager  
J&K State Handloom Development Corporation  
Jammu.



**PART-II**

**Financial Aspects:**


6. Turnover during last three years (year-wise). Please attach sales turnover certificate of Stitched Uniform for the Financial year 2016-17, 2017-18, and 2018-19 duly authenticated by a Chartered Accountant as under:-

Page No. From \_\_\_\_\_ To \_\_\_\_\_

- (a) Turn over for the year 2016-2017 (upto 31.03.2017): Rs. \_\_\_\_\_ (total sale turnover)
- (b) Turn over for the year 2017- 2018 (upto 31.03.18) Rs. \_\_\_\_\_ (total sale turnover)
- (c) Turn over for the year 2018- 2019 (upto 31.03.2019): Rs. \_\_\_\_\_ (total sale turnover)

Registered SSI units/JKHDC registered firms/Public Sector undertakings  
/war widows group/self help groups/NGO's/Stitchers

- (i) Income Tax No. (PAN) \_\_\_\_\_
- (ii) GST Registration No. \_\_\_\_\_

  
General Manager  
J&K State Handloom Development Corporation  
Jammu.





### **"FORM-B"**

1. Tenders are invited from registered SSI units/MSME/JKHDC registered firms/Public Sector undertakings/war widows group/self help groups/NGO's/Stitchers, for the supply of school uniform.
2. The cost of Tender document for SSI Units/MSME/JKHDC registered firms/Public Sector undertakings is Rs. 1000/- (Rupees One thousand only) and Rs. 100/- (Rupees One hundred only) fixed for war widows group/self help groups/NGO's/Stitchers. The Tender document can be collected from the Head office of J&K State Handloom Development Corporation Ltd, 5<sup>th</sup> Floor, Nehru Udyog Bhawan, Rail Head Complex, Jammu on deposit of amount during the working days from **10:00 AM to 5:00 PM upto 03.01.2020 (5:00 PM)**. The tenderer can also download the Tender document from JKHDC official website [www.poshish.in](http://www.poshish.in) but the tenderer has to deposit the Tender document cost directly to the J&K State Handloom Development Corporation's Current ACCOUNT No.0027010200000640, (IFSC No. JAKA0ERAILH) of J&K Bank of Rail Head branch Jammu.
3. The tenderer shall have to deposit Rs. 5,000 (Rupees Five thousand) through RTGS in J&K State Handloom Development Corporation's Current ACCOUNT No.0027010200000640, (IFSC No. JAKA0ERAILH) of J&K Bank Rail Head branch Jammu by the party as **Earnest Money**. A proof of the deposit may be enclosed and also be mention in **clause 3 (Part-1) of Form "A"**.
4. The tenderer quoting rates for school uniform in sets should have average annual turnover of Rs. 1.00 crore (Rupees one crore) in any of the last three years, duly supported by the audited statement of accounts i.e. manufacturing/trading, profit & loss account, balance sheet for all the last three years.
5. The tenderer shall have to submit the performance Certificate obtained from the client for qualification criteria given in this tender.
6. At the time of opening of tenders only "Technical Bid" containing proof of Tender document fees, earnest money, certificates, documents and information as per Form "A" and Form "B" would be opened and "Financial Bid/BOQ" containing quoted rates would be opened only of those tenderers who fulfill following minimum criteria :-
  - i) The tenderer has deposited the Tender document Fee and Earnest Money.
  - ii) The tenderer fulfills the turnover norms as required.
  - iii) The tenderer has accepted and signed Form "A" and Form "B" of the tender.
  - iv) The tenderer has submitted the all required documents along with tender including performance certificate.

**General Manager**  
J&K State Handloom Development Corporation  
Jammu.





7. The rates in the Financial Bid / BOQ forming part of the tender document and tenderer shall quote rates for the supply of school uniform.
8. Form-"A" forming part of the Tender Document should be properly and exhaustively filled up and should be attached along with requisite documents.
9. The rates quoted should be inclusive of all Central/State Govt. taxes/GST/duties, Surcharges and other levies that are applicable.
10. Rates should be inclusive of cost of accessories/packing/packing material etc./printing/forwarding/ handling and clearing charges FOR at the destination (i.e. ZEO office concerned district) No separate cost on this account shall be payable.
11. All the documents pertaining to tender should be signed by the tenderer or his authorized representative at the bottom of each page with the office seal/stamp duly affixed (Authorization certificate, if any, be attached).
12. All the columns of the tender form shall be duly, properly, neatly and exhaustively filled in. No cutting is acceptable.
13. The tenderer shall submit a check list/Index of the documents enclosed indicating page numbers.
14. Tenderer shall quote firm offers. Incomplete or conditional offers incorporating price variation and force majeure clauses etc. will not be entertained.
15. RISK PURCHASE/PENAL CLAUSE:
  - i) If supplies are not made as per prescribed delivery schedule JKHDC reserve the right to manage such requirements from any available source and the extra expenditure incurred thereof will be recovered from the Security Deposit and other dues. Further the defaulter shall reimburse all the liquidated damages/losses arising due to non-fulfillment of contractual obligations.
  - ii) In case of non-supply/delayed supply as per the given delivery schedules liquidated damages for delay in supply shall be computed @ 2% of total value of non- supplied quantity everyweek. However in case of force majeure conditions, like strike,riots, natural calamity etc. and if the MD JKHDC Management issatisfied that the delay is beyond the control of the supplier, thedelay may be condoned.
  - iii) The product should meet the specific requirement/specifications as prescribed in the tender. If the supplies do not conform to the specification/samples and in case supplies are not made as per delivery schedule, the JKHDC reserves

  
General Manager  
J&K State Handloom Development Corporation  
Jammu.





the right to Black-list the firm.

- iv) In case the supplier is unable to supply the material within the prescribe time of Supply Order/PO, JKHDC can withdraw the supply order without any notice to the supplier. **Managing Director JKHDC** shall have all rights to exempt the delay or to reject the supply order without assigning any reason.
16. The J&K State Handloom Development Corporation reserves the right to inspect the premises of the manufacturer to assess the installed production capacity for placing the order of school uniforms accordingly.
17. The earnest money of unsuccessful tenderers will be returned through RTGS within one month after the finalization of tenders.
18. The successful tenderer will have to deposit Rs. 1.00 Lac (Rupees One Lac only) as **Performance Guarantee** before placing of supply order through RTGS in J&K State Handloom Development Corporation's Current ACCOUNT No.0027010200000640, (IFSC No. JAKA0ERAILH) of J&K Bank Rail Head branch Jammu.
19. The earnest money as well as performance guarantee of a successful tenderer will be converted and retained as security deposit for the due performance of the contract as per terms and conditions of the tender and faithful execution of the supply orders.
20. The product supplied should be free from manufacturing defects and free replacement should be given in case of rejection due to manufacturing defects. In the case of goods received short on inspection, the supplier will make good the loss.
21. The successful tenderer will supply the school uniforms by strictly following the terms and conditions of Supply order/PO attaching school wise detail of concerned ZEO office, size chart, HDC logo, size & composition label which shall be provided by JKHDC as per supply order on payment basis as mentioned at "Annexure- A". Any deviation in size and quality of school uniforms is not acceptable and loss occurred in this account shall be borne by the supplier.
22. The stitched uniform sets complete in all respects should be delivered to the concerned ZEO (Shall be mentioned in the supply order) should be delivered within 45 days from the date of issue of fabric.
23. The bill of school uniform shall be raised in the name of the **J&K State Handloom Development Corporation Ltd, 5<sup>th</sup> Floor Nehru Udyog Bhawan, Rail Head Complex, Jammu** The original GR's/ Lorry Receipts/original bills along with its photo/carbon copies analytical test reports pertaining to the stitched school uniform

  
**General Manager**  
J&K State Handloom Development Corporation  
Jammu.





supplied will be sent to JKHDC Office unless otherwise required in the supply order and the concerned Field Officers of the Corporation mentioned in supply order to confirm delivery of stitched school uniform.

24. The J&K State Handloom development Corporation will release 90% payment of the Supply to the supplier only after the submission of confirmation of delivery report with signature and office seal from the concerned ZEO office by the supplier to the J&K State Handloom development Corporation. Moreover, remaining 10% balance payment will be released after confirming receipt of actual verified bills from the concerned Indenting Officers and verified by the technical staff of the JKHDC.
25. The tenderer shall ensure that supplies of uniform are made under the overall provisions of GST Act and rules made there under.
26. The payment to the suppliers shall be made through RTGS.
27. The JKHDC Management may select one or more than one supplier for the supply of a particular stitched school uniform for a District/Zone.
28. The successful bidder/The Agency/Agencies which shall be approved for supply of uniforms have to purchase fabric from JKHDC on the rates and specifications mentioned in "Annexure- A" FOR Jammu/Samba.
29. The successful tenderer who intends to purchase fabric from JKHDC against supply order shall have to deposit the cost of fabric in advance. The fabric shall be supplied as per assumed average fabric consumption for each uniform as per "Annexure-A"
30. In case any party as mentioned in Clause No:- 27 intends to purchase fabric of its own from the open market, the party is at liberty for purchase of fabric. The party will quote the rate of school uniform along with fabric samples of 1 meter each along with testing report duly tested from NABL accredited laboratory. On qualifying the tender, the party has to put the whole lot of fabric for testing at JKHDC Lab, Samba.
31. All uniforms should be stitched as per approved samples, sizes chart and specifications which shall be provided while placing the supply order.
32. The party shall quote the rate of uniform as per Annexure "B".

  
General Manager  
J&K State Handloom Development Corporation  
Jammu.



33. In case of any dispute, the same will be settled in the Jammu jurisdiction.
34. The Managing Director JKHDC shall have all rights to add/delete or modify any of the terms and conditions of the contract to protect the interest of war widows group/self help groups/NGO/Stitchers of J&K.
35. The Managing Director JKHDC reserves the right to reject any or all the offers.

**Special Clauses for war widows group/self help groups/NGO's/Stitchers**

36. The cost of Tender document for War widows group/self help groups/NGO's/Stitchers shall be Rs. 100/- (Rupees One hundred only). The other terms and conditions for purchase of Tender document shall remain same as mentioned in Clause No-2 of "Form B".
37. JKHDC has made a reservation of 10% of total school uniform supply for registered war widows group/self help groups/NGO/Stitchers of J&K.
38. JKHDC shall also provide the school uniform fabric for stitching at the premises of registered war widows group/self help groups/NGO/Stitchers of J&K at his own cost of transportation/loading unloading.
39. The clause No-4 of "FORM-B" having minimum annual turnover of Rs. 1 Cr. (Rupees One crore only) to cast the tender is not applicable for registered war widows group/self help groups/NGO/ Stitchers of J&K.
40. The all other clauses as mentioned in Form-B shall be applicable for registered war widows group/self help groups/NGO/ Stitchers of J&K.

I/We have read all the terms and conditions carefully and same are acceptable to me/us. Further I/We undertake to abide by terms and conditions of the tender/supply order in the event of acceptance of my/our tender.

Signature of the Principal  
Officer/ authorized Person of the  
company with seal & stamp.

Dated: -

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

  
General Manager  
J&K State Handloom Development Corporation  
Jammu.



Annexure-"A"  
J&K STATE HANDLOOM DEVELOPMENT CORPORATION  
LIMITED, 5<sup>TH</sup> FLOOR NEHRU UDYOG BHAWAN,  
JAMMU-180012, J&K

**"Specifications & Rates of Fabric"**

Particulars of School Uniform Fabric/Cloth

Name and address of the tenderer: - M/S \_\_\_\_\_

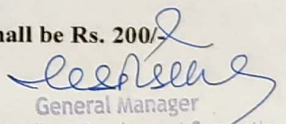
S NO	ITEM	WIDTH OF CLOTH	COLOR/ DESIGN Tolerance 5%	YARN COUNT (WARP X WEFT) Tolerance 5%	ENDS/ PICKS PER INCH Tolerance 5%	COMPOSITION Tolerance 5%	WEAVE	Rate Per Meter in Rs.	Fabric consumption per pc in mtr	GSM Tolerance 5%
1	Check Cloth for Boys Shirt Design 1	90CMS (36")	Check Design As per sample	80Dx30s	116/64	Polyester: Cotton 65:35	Plain	44.75	1.7	100
2	Check Cloth for Boys Shirt Design 2	90CMS (36")	Check Design As per sample	80Dx30s	116/64	Polyester: Cotton 65:35	Plain	44.75	1.7	100
3	Check Cloth for Boys Shirt Design 3	90CMS (36")	Check Design As per sample	80Dx30s	116/64	Polyester: Cotton 65:35	Plain	44.75	1.7	100
4	Uniform Cloth for Girls Shirt	90CMS (36")	Check Design As per sample	80Dx30s	116/64	Polyester: Cotton 65:35	Plain	44.75	1.9	100

*[Signature]*  
General Manager  
J&K State Handloom Development Corporation  
Jammu.



5	Check Cloth for Girls Shirt Design 1	90CMS (36")	Check Design As per sample	80Dx30s	116/64	Polyester: Cotton 65:35	Plain	44.75	1.9	100
6	Check Cloth for Girls Shirt Design 2	90CMS (36")	Check Design As per sample	80Dx30s	116/64	Polyester: Cotton 65:35	Plain	44.75	1.9	100
7	Check Cloth for Girls Shirt Design 3	90CMS (36")	Check Design As per sample	80Dx30s	116/64	Polyester: Cotton 65:35	Plain	44.75	1.9	100
8	Uniform Cloth for Girls Salwar	90CMS (36")	White Plain As per sample	40Ne x 40Ne	92/72	Polyester: Cotton 65:35	Plain	46.80	1.9	120
9	Uniform Cloth for Boys Pant	147CMS (58")	Grey Plain As per sample	2/30Ne x 2/30Ne	64/48	Polyester: Viscose 65:35	Twill	107.20	0.8	225

- The cost of HDC logo and Size & Composition Label chargeable from the supplier, shall be Rs. 200/- (Rupees Two hundred only) for 1000 Nos.

  
 General Manager  
 J&K State Handloom Development Corporation  
 Jammu.



## FINANCIAL BID

### Annexure-“ B ”

S.No	Descriptions	Rate to be quoted by the tendrer per set for the district/districts mentioned below will be inclusive of fabric, stitching, accessories, all taxes and Packing & Forwarding charges F.O.R ZEO office of respective district (In Rupees)	
A.	JAMMU DIVISION	Amount in Rs.	Amount in Words
1.	Jammu		
2.	Doda		
3.	Kathua		
4.	Kishtwar		
5.	Poonch		
6.	Ramban		
7.	Rajouri		
8.	Reasi		
9.	Samba		
10.	Udhampur		

  
General Manager  
J&K State Handloom Development Corporation  
Jammu.

Authorized Signatory



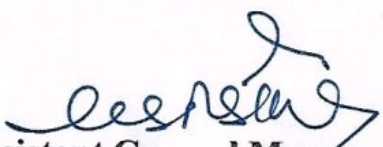


## FINANCIAL BID

### Annexure-“ B ”

S.No	Descriptions	Rate to be quoted by the tendrer per set for the district/districts mentioned below will be inclusive of fabric, stitching, accessories, all taxes and Packing & Forwarding charges F.O.R ZEO office of respective district (In Rupees)	
B.	KASHMIR DIVISION	Amount in Rs.	Amount in Words
1.	Srinagar		
2.	Anantnag		
3.	Bandipore		
4.	Baramulla		
5.	Budgam		
6..	Ganderbal		
7.	Kulgam		
8.	Kupwara		
9.	Pulwama		
10.	Shopian		

Authorized Signatory

  
Assistant General Manager  
JKHDC, Jammu